EWORKSPACE

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Students: eWorkspace



Student workflow for Submitting Work

This article describes methods for students to submit work for problems found within their CPM eBook.

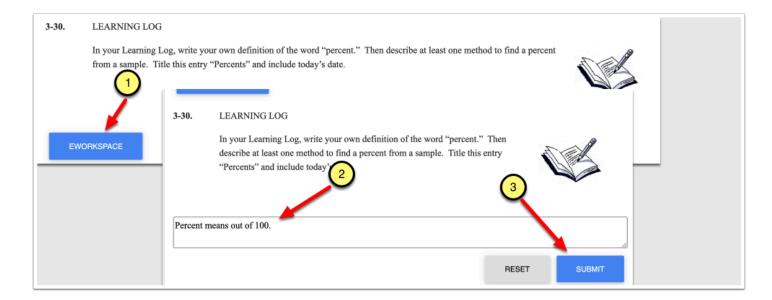
Video Introduction

Vimeo: <u>eWorkspace Student Demo</u>

• YouTube: eWorkspace Student Demo

1. Add text and submit.

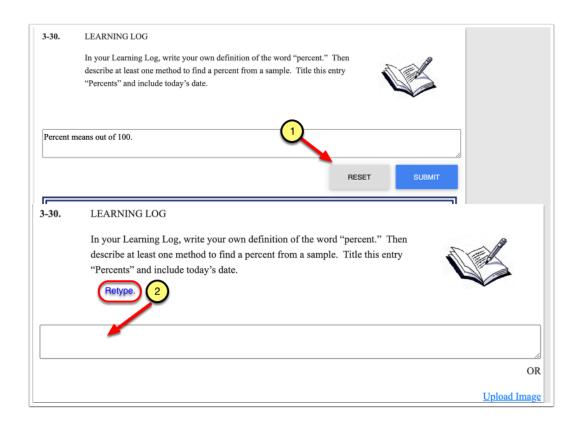
- 1. Click "EWORKSPACE".
- 2. Start typing in the white textbook. A submit button will appear as soon as typing starts.
- 3. When finished, click "SUBMIT".



2. Reset before submitting.

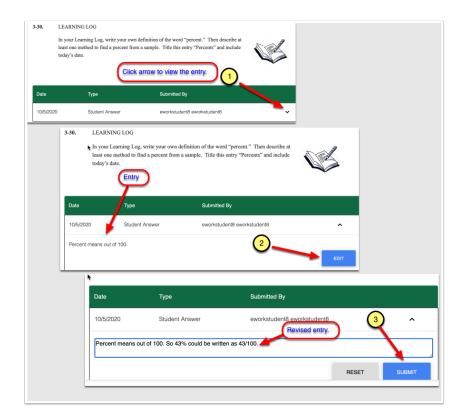
- 1. Clear your typing before submitting by clicking, "RESET".
- 2. Retype.





3. Revise submitted answer.

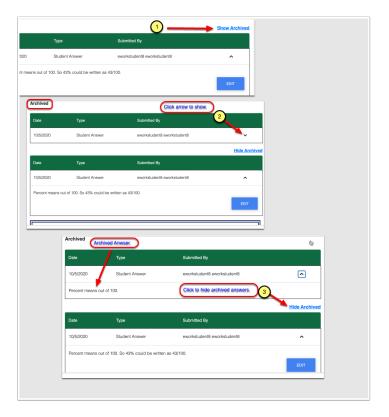
- 1. Click the arrow to view the original entry.
- 2. Click "EDIT".
- 3. Type the revision. Then click, "SUBMIT".





4. View previous submissions (Archived)

- 1. Click "Show Archived" to view previous submissions.
- 2. Once you have clicked "Show Archived", you have notification of the entry. Click the arrow to actually view the entry.
- 3. Click "Hide Archived" to hide previous submissions!





Upload an Image of Student Work

This article describes the ways students can get images of their work and the procedure for uploading their work to their teacher.

1. Create & Photograph Student Work

1.1. Complete work using pencil and paper.

- Students complete math work with hand-drawn tables, graphs, equations, and explanations on one side of regular paper.
- Students take a photo of each problem with their cell phone camera. Do not photograph more than one problem per photo.
- Students upload the photo of their work.

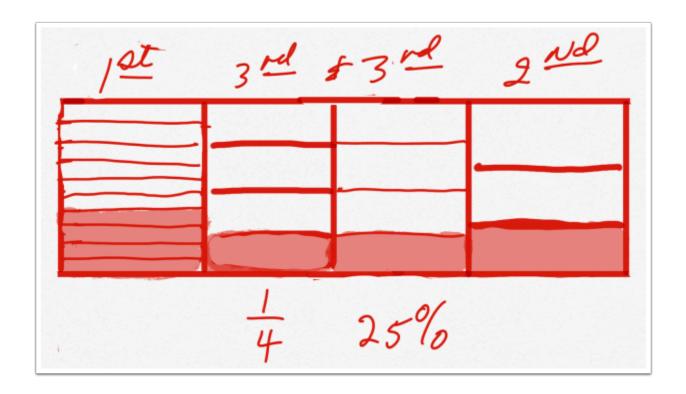
$$3-35$$
a. 12.35
b. 8.22
c. 568.38
 $+ 1.08$
 -0.64
 -134.21
 13.43
 7.38
 434.17

d) 0.29
 $+0.92$
 1.21

1.2. Use an app to draw, label, and explain student thinking.

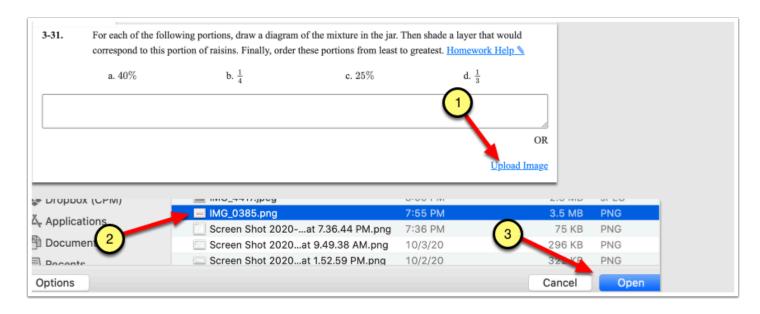
- Mobile devices have numerous free whiteboards for students to draw on such as ShowMe Interactive Whiteboard.
- Students on Chromebooks and other laptops might choose Google's whiteboard called Jamboard: https://jamboard.google.com





2. Upload Process and Submission

- 1. Click the button "Upload".
- 2. Find the image representing student work for the chosen problem number on your device.
- 3. Click "Open".



Teachers: eWorkspace



Teacher eWorkspace Dashboard and Workflow

This article describes the workflow of the Teacher eWorkspace Dashboard and its features.

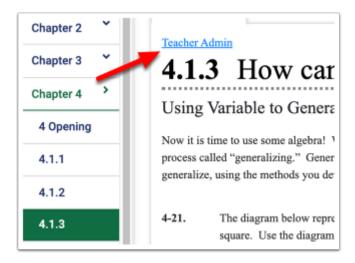
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1. Access the Teacher Admin eWorkspace

- In the teacher eBook, navigate to the chapter and lesson that students are working on.
- At the top of the lesson just above the lesson number is a link, Teacher Admin.
- Click Teacher Admin link to enter the Teacher Admin eWorkspace.



2. Select by Class & Problem

- 1. If you are not in the Dashboard, click the arrow next to Back to Dashboard.
- 2. Click SELECTIONS.
- 3. Select your class, chapter, and lesson.
- 4. Click the blue button, SELECT.



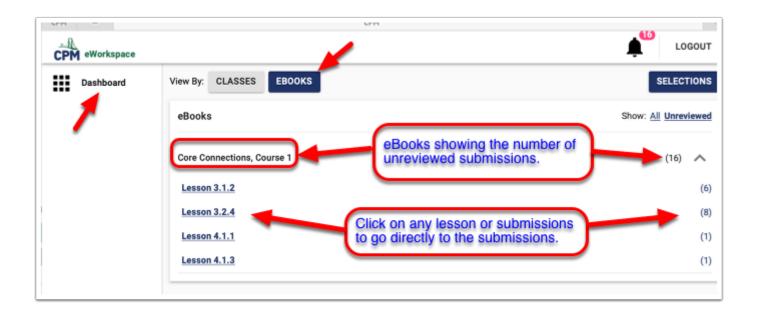


3. Understanding the Dashboard

The dashboard is the starting point for all of a teacher's classes and eBooks. Select either classes or eBooks. Then select the lesson. Choose through a class.

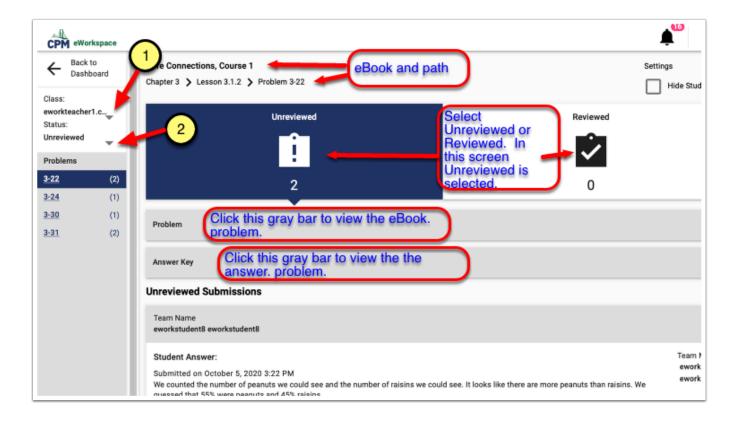


OR choose through an eBook.



4. Navigating a lesson and problems

- Choose a particular class or all classes.
- Choose between all problems or Unreviewed problems.



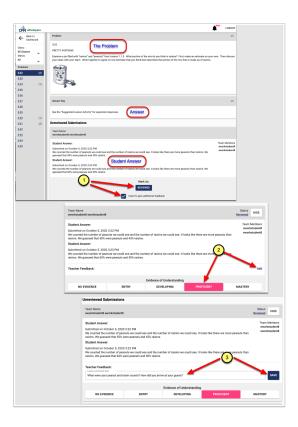
Review a submission

- 1. Click REVIEWED once the student work has been looked over. If you want to give the student feedback, click the checkbox.
- 2. If desired, select a Level of Understand. Click ADD to get a textbook to type student feedback.
- 3. Add your comments. Then click SAVE.



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NOTE: if you change your mind and want to give feedback after clicking REVIEWED, you will have and opportunity to edit REVIEWED work.



6. Look over reviewed submissions

- 1. Click on the REVIEWED to view problems you have reviewed.
- 2. Click EDIT to change your feedback.



